

**HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**



**MARCH 18, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET**



HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC
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Board of Supervisors
Heritage Greens CDD

March 11, 2019

Dear Supervisors,

The regular meeting of the Heritage Greens CDD Board of Supervisors will be held on March 18th, 2019 at 6 P.M. at the Heritage Greens Community Center on 2215 Heritage Greens Drive in Naples, Florida. The Agenda is included in Section five and points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from February 18th and the Financial Statements for February.
- There will be updates on the wall repairs and the virtual guard project.
- There will be further discussion of replacing the fountain in the front entry with a new fountain or a tree.
- Enclosed is the Fiscal Year 2020 Budget Schedule. The Draft Budget will be distributed at the meeting for review.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for April 15, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Heritage Greens CDD Meeting Agenda

March 18, 2019 at 6:00 pm

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Appointment to fill vacancy of Seat 4
4. Reorganization of the Board
5. Approval of the Agenda Page 3
6. Audience Comments on Agenda items
7. Approval of Meeting Minutes Pages 4-8
 - A. Regular Meeting Minutes from February 18, 2019
8. Old Business
 - A. Wall repair project update
 - B. Front entry enhancement
 - C. Discussion of transferring gate sticker process to HOA
 - D. Virtual Guard project update
9. New Business
10. Manager's Report Pages 9-19
 - A. Financial Statements for period ending February 28, 2019
 - B. Fiscal Year 2020 Budget Schedule Page 20
 - C. Fiscal Year 2020 Draft Budget
 - D. Website ADA Compliance Update
 - E. Follow-up
11. Attorney's Report
12. Engineer's Report
13. Supervisor's Requests and/or Comments
14. Audience Comments
15. Adjournment

Next Meeting: April 15, 2019 at 6 pm

41 **FOURTH ORDER OF BUSINESS** **Reorganization of the Board**

42 **A. Resolution 2019-03**
43 Tabled until the Seat 4 vacant is filled.

44
45 **FIFTH ORDER OF BUSINESS** **Approval of Agenda**
46 The Agenda was presented.

47
48 On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros
49 with all in favor, the Agenda was approved as submitted.
50

51 **SIXTH ORDER OF BUSINESS** **Audience Comments on Agenda**
52 **Items**

53 Former Supervisor John Jordan was present and voiced his opposition to the HOA
54 issuing the gate stickers.

55
56 **SEVENTH ORDER OF BUSINESS** **Approval of Meeting Minutes**

57 **A. Regular Meeting Minutes from January 21, 2019**
58 The Meeting Minutes from the January 21, 2019 meeting were presented.

59
60 On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros
61 with all in favor, the Regular Meeting Minutes from January 21,
62 2019 were approved as presented.
63

64 **EIGHTH ORDER OF BUSINESS** **Old Business**

65 **A. Wall Repair Update**
66 Supervisor Meszaros updated the Board with the following points being made:

- 67
68 • Repairs have been completed and power washing started this week. The
69 painting will begin as soon as the power washing has been completed.
70 • The signs at the entry and guardhouse will be power washed in addition to the
71 wall.
72 • On the west end of the wall, there is a gap where a section of wall or fencing is
73 missing, for which the contractor is preparing an estimate. This will be for
74 aluminum fencing and plantings, which will fill the gap.

75
76 **B. Front Entry Fountain or Tree Discussion**
77 The Board agreed to only have this landscaped for now and delay any further decisions
78 for another day.

79 **C. Discussion of Transferring Gate Sticker Process to HOA**

80 Vice Chair Pitts reported that there has been no progress on this to date, and that she is
81 still working on this.

82
83 **D. Sign Post Painting and Sign Cleaning Update**

84 This has been completed. The lamppost was mentioned, however, the Board agreed
85 that this should be left for the HOA.

86
87 **E. Children At Play Sign Replacement Update**

88 This has been completed.

89
90 **F. Website ADA Compliance**

91 Supervisor Thompson reported researching this and found no better option than that
92 which was presented. Therefore, the Board approved the cost of \$3,000 as well as the
93 \$100/month maintenance cost to have the website renovated into total ADA compliance
94 with continuous monitoring.

95
96

On MOTION by Supervisor Thompson seconded by Vice Chair 97 Pitts with all in favor, renovation of the CDD website for the amount 98 of \$3,000 with the \$100 monthly maintenance fee was approved.

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100 **NINTH ORDER OF BUSINESS** **New Business**

101 **A. Review of Security Options**

102 An additional virtual guard proposal was distributed for the Boards' review for which the
103 formal proposal will be presented at a later date.

104
105 **i. Envera Systems Q & A Session**

- 106
- 107 • Mr. Ben Thurmond was present for the presentation today to the Board
108 regarding the advantages of the Envera virtual guard system. After
109 discussion, the Board approved installation of the Envera Virtual Guard
110 System for the amount of \$17,071.61 for installation of the equipment
111 as well as a monthly service charge of \$2,512.15, which is less
112 expensive than the other three quotes received. Award of this proposal
113 is contingent on approval by the District's Attorney.
 - 114 • Envera will also be presenting a maintenance contract proposal for the
lift arms as well as installation of a bump detector/identifier.

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On MOTION by Supervisor Thompson seconded by Vice Chair Pitts with all in favor, installation of Envera Virtual Guard System for the amount of \$17,071.61 for installation of the equipment as well as the monthly service charge of \$2,512.15 was approved contingent on approval by the District's Attorney following which Vice Chair Pitts is authorized to sign the contract on behalf of the CDD. This will include arm maintenance and bump detector/identifier.

B. Security Contract Concerns

This is no longer an issue since the new virtual guard system was approved and will eliminate the need for the physical presence of a guard. The Cambridge Contract will be honored until the virtual system is ready to be used and Cambridge can be given notice.

C. New IQ Annual Maintenance Contract

The Board would like a revised contract from New IQ, which will cover only the swing gates as it is anticipated that Envera will be maintaining the lift arms. This revised proposal is needed in July.

D. Lighting Proposal

Supervisor Thompson asked that this item be added The Board asked that PDM have this taken care of.

TENTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements for Period Ending December 31, 2018

The financial statements for period ending January 31, 2019 were presented.

On MOTION by Supervisor Thompson seconded by Supervisor Connor with all in favor, the financials for period ending January 31, 2019 were accepted.

B. FEMA Reimbursement Update

This remains pending and will be removed from the Agenda. The District Manager reported that he would return this to the Agenda if there are ever any new developments.

152 **C. Discussion on Management Expectations**

153 The State mandated submittals that are required of the CDD were handed out at today's
154 meeting. If any of the Board members have any questions, they will get with the District
155 Manager for clarification.

156
157 **D. Follow-up**

158 There being none, the next Order of Business followed.
159

160 **ELEVENTH ORDER OF BUSINESS Attorney's Report**

161 There being none, the next Order of Business followed.

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163 **TWELFTH ORDER OF BUSINESS Engineer's Report**

164 There being none, the next Order of Business followed.
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166 **THIRTEENTH ORDER OF BUSINESS Supervisors' Requests and/or**
167 **Comment**

168 There being none, the next Order of Business followed.
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170 **FOURTEENTH ORDER OF BUSINESS Audience Comments (Limited to 3**
171 **per speaker)**

172 There being none, the next Order of Business followed.
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174 **FIFTEENTH ORDER OF BUSINESS Adjournment**

175 There being no further Orders of Business, and
176

177 **On MOTION by Supervisor Thompson seconded by Vice Chair**
178 **Pitts with all in favor, the meeting was adjourned at 7:48 p.m.**
179

180 **Next Meeting: March 18, 2019 at 6:00 p.m.**

181
182 _____
183 Secretary/Assistant Secretary

Chair/Vice Chair

**HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

February 28, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Heritage Greens Community Development District
February 28, 2019

GENERAL
FUND

ASSETS

Cash - Iberia Operating	57,828.96
Investments - Iberia - MMA	331,661.84
Prepaid Items	3,784.65
TOTAL ASSETS	393,275.45

LIABILITIES AND FUND BALANCES

LIABILITIES

Accounts Payable	1,762.88
TOTAL LIABILITIES	1,762.88

FUND BALANCES

Nonspendable	
Prepaid Items	3,784.65
Assigned	
Reserves - Drainage	6,000.00
Reserves - Fountains	5,500.00
Reserves - Irrigation System	7,500.00
Reserves - Roads and Sidewalks	53,028.00
Reserves - Signage	1,000.00
Reserves - Wall Painting	6,000.00
Reserves - Wall Replacement	12,786.00
Operating Reserves	58,697.00
Unassigned	
Unassigned	237,216.92
TOTAL FUND BALANCES	391,512.57
TOTAL LIABILITIES AND FUND BALANCES	393,275.45

Statement of Revenues, Expenditures and Changes in Fund Balances
Heritage Greens Community Development District
For the Period Ending February 28, 2019

General Fund

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>YTD BUDGET</u>	<u>YTD ACTUAL</u>	<u>Variance</u>	<u>% ANNUAL BUDGET</u>	<u>FEB 28, 2019 Actual</u>
Revenues						
Interest Income	500	208	1,121	913	(224)	364
Interest - Tax Collector	0	0	85	85	0	0
Gate Stickers/Cards	1,000	417	1,670	1,253	(167)	0
Special Assmnts- Tax Collector	242,904	101,210	224,877	123,667	(93)	5,070
Special Assmnts- Discounts	(9,716)	(4,048)	(4,715)	(667)	(49)	(78)
Other Miscellaneous Revenues	0	0	2,364	2,364	0	0
Total Revenues	234,688	97,787	225,402	127,615	(96)	5,358
Expenses						
Administrative						
P/R-Board Of Supervisors	4,800	2,000	1,400	600	29	200
Payroll-Processing Fees	456	190	271	(81)	59	34
Employment Taxes	368	153	137	16	37	17
Profserv-Engineering	1,000	417	0	417	0	0
Profserv-Legal Services	4,000	1,667	1,288	399	32	0
Litigation Expenses	0	0	108	(108)	0	0
Profserv-Mgmt Consulting Serv	41,613	17,339	17,981	(642)	43	3,468
Profserv-Property Appraiser	3,644	1,518	219	1,300	6	0
Profserv-Special Assessment	5,628	2,345	1,932	413	34	483
Profserv-Web Site Development	650	271	223	48	34	58
Auditing Services	3,000	1,250	0	1,250	0	0
Postage And Freight	1,500	625	0	625	0	0
Insurance - General Liability	8,500	3,542	2,860	681	34	541
Printing And Binding	1,000	417	0	417	0	0
Legal Advertising	1,500	625	221	405	15	0
Misc-Bank Charge	0	0	60	(60)	0	0
Misc-Assessmnt Collection Cost	4,855	2,023	4,403	(2,380)	91	100
Office Supplies	100	42	0	42	0	0
Annual District Filing Fee	175	73	175	(102)	100	0
Total Administrative	82,789	34,497	31,258	3,240	38	4,899
Public Safety						
Contracts-Gate Maintenance Service	1,550	646	0	646	0	0
Contracts-Cleaning Services	3,016	1,257	986	271	33	0
Contracts-HVAC	350	146	0	146	0	0
Contracts-Security Services	55,000	22,917	13,191	9,726	24	0
Contracts-Gates	1,200	500	412	88	34	(275)
Communication - Telephone	1,500	625	695	(70)	46	134
Electricity - Entrance	2,000	833	532	301	27	0
R&M-Gate	3,500	1,458	3,209	(1,750)	92	1,333
R&M-Gatehouse	2,000	833	240	593	12	180

Statement of Revenues, Expenditures and Changes in Fund Balances
Heritage Greens Community Development District
For the Period Ending February 28, 2019

General Fund

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>YTD BUDGET</u>	<u>YTD ACTUAL</u>	<u>Variance</u>	<u>% ANNUAL BUDGET</u>	<u>FEB 28, 2019 Actual</u>
Op Supplies - Gate Stickers	600	250	1,065	(815)	178	0
Op Supplies - Gatehouse	600	250	40	210	7	0
Public Safety	71,316	29,715	20,370	9,346	29	1,372
<u>Landscape</u>						
Contracts-Landscape	19,800	8,250	3,300	4,950	17	0
Contracts-Preserve Management	1,760	733	880	(147)	50	0
Utility - Water & Sewer	700	292	345	(53)	49	65
Electricity - Irrigation	2,200	917	783	133	36	0
R&M-Canals	4,700	1,958	0	1,958	0	0
R&M-Fountain	2,516	1,048	350	698	14	0
R&M-Renewal and Replacement	3,000	1,250	0	1,250	0	0
R&M-Grounds	3,000	1,250	0	1,250	0	0
R&M-Irrigation	1,500	625	400	225	27	0
R&M-Preserves	100	42	146	(104)	146	0
Misc-Special Projects	3,344	1,393	9,515	(8,122)	285	9,515
Landscape	42,620	17,758	15,719	2,038	37	9,580
<u>Road and Street Facilities</u>						
Electricity - Streetlighting	10,500	4,375	4,475	(100)	43	0
R&M-Drainage	1,550	646	570	76	37	570
R&M-Sidewalks	3,500	1,458	6,900	(5,442)	197	0
R&M-Roads & Alleyways	2,000	833	3,925	(3,092)	196	0
Traffic Signage Rehabilitation	1,400	583	2,016	(1,433)	144	1,987
Total Road and Street Facilities	18,950	7,895	17,886	(9,991)	94	2,557
<u>Capital Expenditures & Projects</u>						
Capital Outlay	3,000	1,250	0	1,250	0	0
Reserve - Roadways	16,013	6,672	0	6,672	0	0
Total Capital Expenditures & Projects	19,013	7,922	0	7,922	0	0
Total Expenses	234,688	97,787	85,233	12,555	36	18,408
Excess Revenue Over (Under) Expenditures	0	0	140,169	115,060	0	(13,052)

**Statement of Revenues, Expenditures and Changes in Fund Balance
Heritage Greens Community Development District
For the Fiscal Year Ending September 30, 2019**

General Fund - Trend Report

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
														<u>Actual</u>
Revenues														
Interest Income	0	0	355	402	364	42	42	42	42	42	42	42	500	1,121
Interest - Tax Collector	0	0	0	85	0	0	0	0	0	0	0	0	0	85
Gate Stickers/Cards	320	0	900	450	0	83	83	83	83	83	83	83	1,000	1,670
Special Assmnts- Tax Collector	0	119,311	88,614	11,882	5,070	20,242	20,242	20,242	20,242	20,242	20,242	20,242	242,904	224,877
Special Assmnts- Discounts	0	(778)	(3,516)	(343)	(78)	(810)	(810)	(810)	(810)	(810)	(810)	(810)	(9,716)	(4,715)
Other Miscellaneous Revenues	231	2,133	0	0	0	0	0	0	0	0	0	0	0	2,364
Total Revenues	551	120,666	86,353	12,476	5,356	19,557	19,557	19,557	19,557	19,557	19,557	19,557	234,688	225,402
Expenses														
Administrative														
P/R-Board Of Supervisors	800	0	200	200	200	400	400	400	400	400	400	400	4,800	1,400
Payroll-Processing Fees	38	38	91	70	34	38	38	38	38	38	38	38	456	271
Employment Taxes	66	0	17	38	17	31	31	31	31	31	31	31	368	137
Profserv-Engineering	0	0	0	0	0	83	83	83	83	83	83	83	1,000	0
Profserv-Legal Services	455	455	195	163	0	333	333	333	333	333	333	333	4,000	1,268
Litigation Expenses	0	108	0	0	0	0	0	0	0	0	0	0	0	108
Profserv-Mgmt Consulting Serv	3,468	3,468	4,110	3,468	3,468	3,468	3,468	3,468	3,468	3,468	3,468	3,468	41,613	17,981
Profserv-Property Appraiser	219	0	0	0	0	304	304	304	304	304	304	304	3,644	219
Profserv-Special Assessment	483	483	0	483	483	469	469	469	469	469	469	469	5,628	1,932
Profserv-Web Site	56	56	0	56	56	54	54	54	54	54	54	54	650	223
Development														
Auditing Services	0	0	0	0	0	250	250	250	250	250	250	250	3,000	0
Postage And Freight	0	0	0	0	0	125	125	125	125	125	125	125	1,500	0
Insurance - General Liability	541	698	541	541	541	708	708	708	708	708	708	708	8,500	2,860
Printing And Binding	0	0	0	0	0	83	83	83	83	83	83	83	1,000	0
Legal Advertising	221	0	0	0	0	125	125	125	125	125	125	125	1,500	221
Misc-Bank Charge	60	0	0	0	0	0	0	0	0	0	0	0	0	60
Misc-Assessmnt Collection Cost	0	2,371	1,702	231	100	405	405	405	405	405	405	405	4,855	4,403
Office Supplies	0	0	0	0	0	8	8	8	8	8	8	8	100	0
Annual District Filing Fee	175	0	0	0	0	15	15	15	15	15	15	15	175	175
Total Administrative	6,582	7,677	6,856	5,250	4,899	6,899	6,899	6,899	6,899	6,899	6,899	6,899	82,789	31,258
Public Safety														
Contracts-Gate Maintenance Service	0	0	0	0	0	129	129	129	129	129	129	129	1,550	0
Contracts-Cleaning Services	406	232	0	348	0	251	251	251	251	251	251	251	3,016	988
Contracts-HVAC	0	0	0	0	0	29	29	29	29	29	29	29	350	0
Contracts-Security Services	0	4,397	4,397	4,397	0	4,583	4,583	4,583	4,583	4,583	4,583	4,583	55,000	13,191
Contracts-Gates	103	103	0	481	(275)	100	100	100	100	100	100	100	1,200	412

**Statement of Revenues, Expenditures and Changes in Fund Balance
Heritage Greens Community Development District
For the Fiscal Year Ending September 30, 2019**

General Fund - Trend Report

	<u>OCT</u> <u>Actual</u>	<u>NOV</u> <u>Actual</u>	<u>DEC</u> <u>Actual</u>	<u>JAN</u> <u>Actual</u>	<u>FEB</u> <u>Actual</u>	<u>MAR</u> <u>Budget</u>	<u>APR</u> <u>Budget</u>	<u>MAY</u> <u>Budget</u>	<u>JUN</u> <u>Budget</u>	<u>JUL</u> <u>Budget</u>	<u>AUG</u> <u>Budget</u>	<u>SEP</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Communication - Telephone	0	0	137	424	134	125	125	125	125	125	125	125	1,500	695
Electricity - Entrance	291	77	87	78	0	167	167	167	167	167	167	167	2,000	532
R&M-Gate	60	0	346	1,470	1,333	292	292	292	292	292	292	292	3,500	3,209
R&M-Gatehouse	30	0	30	0	180	167	167	167	167	167	167	167	2,000	240
Op Supplies - Gate Stickers	1,065	0	0	0	0	50	50	50	50	50	50	50	600	1,065
Op Supplies - Gatehouse	0	0	0	40	0	50	50	50	50	50	50	50	600	40
Total Operations & Maintenance	1,955	4,809	4,997	7,238	1,372	5,943	5,943	5,943	5,943	5,943	5,943	5,943	71,316	20,370
<u>Landscape</u>														
Contracts-Landscape	3,300	0	0	0	0	1,650	1,650	1,650	1,650	1,650	1,650	1,650	19,800	3,300
Contracts-Preserve Management	0	0	0	880	0	147	147	147	147	147	147	147	1,760	880
Utility - Water & Sewer	(86)	94	208	65	65	58	58	58	58	58	58	58	700	345
Electricity - Irrigation	297	168	155	165	0	183	183	183	183	183	183	183	2,200	783
R&M-Canals	0	0	0	0	0	392	392	392	392	392	392	392	4,700	0
R&M-Fountain	150	0	200	0	0	210	210	210	210	210	210	210	2,516	350
R&M-Renewal and Replacement	0	0	0	0	0	250	250	250	250	250	250	250	3,000	0
R&M-Grounds	0	0	0	0	0	250	250	250	250	250	250	250	3,000	0
R&M-Irrigation	0	200	200	0	0	125	125	125	125	125	125	125	1,500	400
R&M-Preserves	146	0	0	0	0	8	8	8	8	8	8	8	100	146
Misc-Special Projects	0	0	0	0	9,515	279	279	279	279	279	279	279	3,344	9,515
Total Operations & Maintenance	3,807	462	763	1,110	9,580	3,552	3,552	3,552	3,552	3,552	3,552	3,552	42,620	15,719
<u>Road and Street Facilities</u>														
Electricity - Streetlighting	1,801	901	886	887	0	875	875	875	875	875	875	875	10,500	4,475
R&M-Drainage	0	0	0	0	570	129	129	129	129	129	129	129	1,550	570
R&M-Sidewalks	6,900	0	0	0	0	292	292	292	292	292	292	292	3,500	6,900
R&M-Roads & Alleyways	0	0	3,925	0	0	167	167	167	167	167	167	167	2,000	3,925
Traffic Signage Rehabilitation	0	0	0	29	1,987	117	117	117	117	117	117	117	1,400	2,016
Total Road and Street Facilities	8,701	901	4,811	916	2,557	1,580	1,580	1,580	1,580	1,580	1,580	1,580	18,950	17,886
<u>Capital Expenditures & Projects</u>														
Capital Outlay	0	0	0	0	0	250	250	250	250	250	250	250	3,000	0
Reserve - Roadways	0	0	0	0	0	1,334	1,334	1,334	1,334	1,334	1,334	1,334	16,013	0
Total Operations & Maintenance	0	0	0	0	0	1,584	1,584	1,584	1,584	1,584	1,584	1,584	19,013	0
Total Expenses	21,045	13,849	17,427	14,514	18,408	19,558	19,558	19,558	19,558	19,558	19,558	19,558	234,688	85,233
Excess Revenue Over (Under) Expenditures	(20,494)	106,817	68,926	(2,038)	(13,052)	(1)	(1)	(1)	(1)	(1)	(1)	(1)	0	140,169

HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

February 28, 2019

<u>Account Name</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
<u>General Fund</u>			
Checking - Operating Fund (1832)	Iberia	0.85%	69,129
Money Market Account (1840)	Iberia	1.26%	<u>331,662</u>
		TOTAL	\$ <u><u>400,791</u></u>

HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
(Collier County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED **\$ 242,905**
100.00%

Distribution	Gross Amount Received	Discount/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION
					General Fund
October	-	-	-	-	-
November	1,814	(95)	(34)	1,685	1,814
	17,054	(682)	(327)	16,044	17,054
	100,443	-	(2,009)	98,434	100,443
December	65,912	(2,637)	(1,266)	62,009	65,912
	22,702	(879)	(436)	21,386	22,702
January	11,882	(343)	(231)	11,308	11,882
February	5,070	(78)	(100)	4,892	5,070
March					
April					
May					
June					
July					
August					
September					
TOTAL	224,877	(4,715)	(4,403)	215,759	224,877
BALANCE REMAINING					\$ 18,028

TOTAL ASSESSMENTS	\$ 242,905	PERCENT COLLECTED	92.58%
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Heritage Greens Community Development District Reconciliation - Iberia Bank 1832 OP

Closing Balance from Previous Statement.....	1/31/2019	73,827.81
1 Deposits and Other Additions Totaling.....		4,891.91
17 Checks and Other Withdrawls Totaling.....		10,015.55
0 Adjustments Totaling.....		0.00
1 Voids Totaling.....		378.08
Service Charge.....		0.00
Interest Earned.....	2/28/2019	46.75
Closing Balance for this Statement.....	2/28/2019	69,129.00
Difference.....		0.00

Cash Balance from General Ledger.....	2/28/2019	57,828.96
Open Activity from Bank Register.....		(11,300.04)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		69,129.00

Date	Reference	Deposit Description	Amount
✓ 2/22/2018	ACH	Direct Deposit - Tax Collector	4,891.91
Total Deposits:			4,891.91

Date	Check	To	Check Description	Amount
✓ 1/03/2019	0010070	Napier Enterprises, Inc.	Monthly Maintenance & Quarterly Diving Per Pump	200.00
✓ 1/18/2019	0010076	Comcast	1/7-2/6 Service	147.85
✓ 1/18/2019	0010079	Dorothy Thompson	Reimbursement for Light Bulb Purchase	39.76
✓ 2/02/2019	EFT	Surepayroll	Payroll Processing Fees	33.99
✓ 2/05/2019	EFT	Collier County Utilities	Water & Sewer Service - 12/11/18 to 1/10/19	64.54
✓ 2/07/2019	0010080	Aquatic Weed Control, Inc.	Semi-annual Wetland Maintenance	880.00
✓ 2/07/2019	0010081	Coleman, Yovanovich & Koester, PA	Legal Services - DEC 2018	162.50
✓ 2/07/2019	0010083	Genesta Service Group, Inc.	January Janitorial Services	174.00
✓ 2/07/2019	0010084	New IQ	Preventative Maintenance Replacement of MAT Batteries & Left Exit MAT Operator	378.08
✓ 2/07/2019	0010085	Premier District Management	District Management Services - JAN 2019	4,109.61
✓ 2/12/2019	EFT	FPL	Electricity 12/28/18 - 01/29/19	1,129.45
✓ 2/13/2019	0010086	New IQ	Invoice 21568 Revised - Preventative Maintenance - Entrance Gate	355.00
✓ 2/13/2019	0010088	Precision Cleaning, Inc.	Street Sweeping Maintenance	285.00
✓ 2/13/2019	0010089	Prototype Pest Control	February 2019 Pest Control Services	30.00
✓ 2/22/2019	0010090	D&G Sealcoating and Stripping, Inc.	Paint Specialty Sign Posts	1,860.00
✓ 2/27/2019	EFT	ADP	Payroll Taxes - 2/18/2019	31.80
✓ 2/27/2019	EFT	Comcast	Telephone Service - 2/7/18 - 3/6/19	133.97
Total Checks:				10,015.55

Date	Reference	Adjustment Description	Amount
✓ 2/28/2019		Interest Earned	46.75
Total Adjustments:			46.75

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Heritage Greens Community Development District

Check Register from 2/01/2019 to 2/28/2019

Iberia Bank 1832 OP

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<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
EFT	2/02/2019	Surepayroll (Payroll Processing Fees)	33.99
EFT	2/05/2019	Collier County Utilities (Water & Sewer Service - 12/11/18 to 1/10/19)	64.54
0010080	2/07/2019	Aquatic Weed Control, Inc. (Semi-annual Wetland Maintenance)	880.00
0010081	2/07/2019	Coleman, Yovanovich & Koester, PA (Legal Services - DEC 2018)	162.50
0010082	2/07/2019	Dorothy Thompson (Reimbursement for Signs Purchase)	126.55
0010083	2/07/2019	Genesta Service Group, Inc. (January Janitorial Services)	174.00
0010084[VOID]	2/07/2019	New IQ (Preventative Maintenance Replacement of MAT Batteries & Left Exit MAT Operator)	378.08
0010085	2/07/2019	Premier District Management (District Management Services - JAN 2019)	4,109.61
EFT	2/12/2019	FPL (Electricity 12/28/18 - 01/29/19)	1,129.45
0010086	2/13/2019	New IQ (Invoice 21568 Revised - Preventative Maintenance - Entrance Gate)	355.00
0010087	2/13/2019	Dorothy Thompson (Reimbursement of Sign Purchase)	29.49
0010088	2/13/2019	Precision Cleaning, Inc. (Street Sweeping Maintenance)	285.00
0010089	2/13/2019	Prototype Pest Control (February 2019 Pest Control Services)	30.00
0010090	2/22/2019	D&G Sealcoating and Stripping, Inc. (Paint Specialty Sign Posts)	1,860.00
0010091	2/27/2019	New IQ (Invoices)	977.50
0010092	2/27/2019	Precision Cleaning, Inc. (Street Sweeping Maintenance)	285.00
EFT	2/27/2019	Comcast (Telephone Service - 2/7/18 - 3/6/19)	133.97
021819 WGS	2/27/2019	ADP (BOS Meeting Compensation (Wages) - 2/18/2019)	184.70
EFT	2/27/2019	ADP (Payroll Taxes - 2/18/2019)	31.80
0010093	2/28/2019	Sapphire Maintenance Inc. (Invoices 18157, 18158)	9,665.00
Total Checks:			<u>20,896.18</u>

**Heritage Greens Community Development District
Reconciliation - Iberia Bank 1840 MM**

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Closing Balance from Previous Statement.....	1/31/2019	331,344.11
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	2/28/2019	317.73
Closing Balance for this Statement.....	2/28/2019	331,661.84
Difference.....		0.00

Cash Balance from General Ledger.....	2/28/2019	331,661.84
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		331,661.84

Date	Reference	Adjustment Description	Amount
✓ 2/28/2019		Interest Earned	317.73
		Total Adjustments:	317.73

HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2020 BUDGET SCHEDULE

March 18, 2019 - Budget Schedule will be discussed and goals requested. Consideration of any Special Workshops will also be considered. Draft Budget will be distributed, and any special workshops established.

April 15, 2019 - Working on any changes needed for the Budget.

May 20, 2019 - Tentative Budget approved and Public Hearing set. The Proposed Budget must be approved before June 15th. The June meeting (06/17) is after the deadline, therefore if not approved at this meeting a special meeting must be set. It can be a continuation of the meeting but must occur **no later than June 15th**. The Budget Public Hearing must be at least 60 days after the approval of the Proposed Budget. After the Proposed Budget is approved, it can be adjusted at the Public Hearing. However, the assessment rate can't be increased, only lowered. If increased, we will need to do a mailed notice to every property owner in the community explaining the increase and that there will be a Public Hearing to discuss the need for the increase.

June 17, 2019 - The Budget can be discussed, and suggested changes can be prepared for the Public Hearing in August.

July 15, 2019 - The Budget can be discussed, and suggested changes can be prepared for the Public Hearing in August.

August 19, 2019 - This is the date we are proposing for adoption of the Budget. The Public Hearing will be held and after comments from the community, the Board will consider adoption of your Financial Planning Document for Fiscal Year 2020. If needed, the adoption can be later but must be before September 10th.